



Chalmette Battlefield Task Force Minutes

Meeting Minutes

Date of Meeting June 16, 2004 at 3:00 p.m.
Location: St. Bernard Government Complex
Council Chambers Meeting Room
8245 W. Judge Perez Drive
Chalmette, Louisiana 70043

Task Force Members Present:

Cpt. Bonnie Pepper-Cook
Mr. Alvin W. Guillot
Mr. Drew Heaphy
Mrs. Elizabeth McDougall, Chairperson Ms. Faith Moran
Mr. Anthony Fernandez, Jr.
Col. John F. Pugh, Jr.
Supt. Geraldine Smith
Mr. Tim Bemisderfer, Federal Designated Officer for Regional Director
Southeast Regional Office

Task Force Members Absent:

Mr. Eric Cager
Mrs. George W. Davis
Mr. Paul Perez

Next Meeting: Wednesday, August 18, 2004 at 3:00 p.m.
Location – St. Bernard Government Complex
Council Chambers Meeting Room
8245 W. Judge Perez Drive
Chalmette, Louisiana 70043

The meeting was called to order by Elizabeth McDougall at 3:15 p.m. at the St. Bernard Government Complex. The 5/26/04 meeting minutes were presented for approval. B. Guillot motioned to accept the minutes, Col. J. Pugh, Jr. seconded, and the minutes were accepted, and then signed by E. McDougall and T. Bemisderfer, DFO.

New Business: Review of Draft Task Force Sub-committee Report

Elizabeth McDougall, Committee Chairperson opened the discussion to Faith Moran, sub-committee chairperson, to report on the draft sub-committee report mailed out to all task force members.

F. Moran noted that any suggestions for changes, deletions or additions could be discussed or should be forwarded to E. Dougall or herself. (Faith Moran, 427 Angela Ave., Chalmette, LA 70032, fax 504 301-0801, W 504 301-0800; Elizabeth McDougall, 8201 West Judge Perez Dr., Chalmette, LA 70043 fax 504 278-4328, W 504 278-4242, e-mail: emcdougall@st-bernard.la.us)

T. Bemisderfer noted that individual task force member signatures are not required on the final report. The charter states that the report can be voted on at the final meeting and accepted by a simple majority of the task force members present. Therefore a signature section is not necessary. There should be a paragraph at the end of the report stating that the following task force members do not accept the committee report in its entirety and have submitted the following minority report/s to be include with the final report.

Faith Moran was acknowledged for her efforts as the sub-committee chairperson for the report and was thanked for getting the draft report out in a timely manner. It was mentioned that the meeting notice for the final meeting 8/18/04 should be mailed out early (6/30 or 7/1) and followed up with phone calls to ensure a quorum of committee members in attendance.

Many items and terms in the draft report were discussed and will be included in the final report by F. Moran.

Some of the significant changes included:

- Clarification of the source of the goals & objectives of the Task Force.
- Several specific terms were discussed and will be revised in the final report. F. Moran noted all requested changes.
- Concern 6: It was requested that this concern indicate that interested present Task Force members be a part of an on-going advisory group in order to address community needs and concerns.
- Recommendation 6: The first and last recommendations will be revised to clarify the type of committee or advisory group desired and the responsibilities it feels will be necessary.
- Recommendation 6 & 7: After some discussion "limited or minimal funding" will be inserted in these recommendations.
- Concern 4: The need to have more descriptive historic restoration-type language to describe the present condition of the Malus- Beauregard House was agreed upon. Allison Pena will provide the sub-committee some standard historic restoration terminology.
- The final sentence in the 1st paragraph of page 10 "The park and cemetery should stand alone as the Chalmette National Historic Park" could be a individual recommendation rather than a conclusion at the end of the report. The sub-committee will discuss this.
- The final report is to be submitted to Tim Bemisderfer, as Federal Designated Officer with a cover letter from Elizabeth McDougall, as Committee Chairperson. The report will be routed to the Regional Director with the action plan attached. T. Bemisderfer is available to discuss the letter and routing with E. McDougall.

E. McDougall requested a short summary from T. Bemisderfer on the status and timeline of the General Management Plan/ Development Concept Plan (GMP/ DCP) process. Tim stated that he would like the present task force members to continue to meet with him as a focus group

throughout the next year as stakeholders. He will be able to meet with the interested members whenever he is in town for GMP meetings. This type of advisory committee will have much more flexibility than was possible under the FACA committee rules, which now applies to the task force. This is a way to keep public involvement open during the development of the GMP.

He noted that the task force report will be included in the GMP as an appendix and that he will address each concern of the task force as the GMP is written.

E. McDougall requested a motion to adjourn the meeting. It was made by A. Fernandez and 2nd by A. Gulliot; E. McDougall adjourned the meeting.

Important dates & deadlines:

- 7/ 1/04 Meeting notice and minutes prepared and mailed to all TF members by Dee Landry.
- 7/15/04 Last date for members to recommend changes or corrections to Final Report. Minority opinions, if ready, may be submitted as well. Please submit to Faith Moran or Elizabeth McDougall. (Faith Moran, 427 Angela Ave., Chalmette, LA 70032, fax 504 301-0801, W 504 301-080; Elizabeth McDougall, 8201 West Judge Perez Dr., Chalmette, LA 70043 fax 504 278-4328, W 504 278-4242, e-mail: emcdougall@st-bernard.la.us)
- 8/ 1/04 Final Report and any minority opinions received will be distributed to members by Faith Moran.
- 8/13/04 or 8/16/04 Elizabeth McDougall will remind all TF members in person or by phone of their commitment to attend the last meeting. In addition, Dee Landry will mail and e-mail similar reminders to all TF members.
- 8/18/04 This is the last official meeting of the TF. The meeting will begin promptly at 3:00pm. The FDO has requested that meeting events occur in the following sequence:
- After review and approval of minutes from the previous TF meeting, the Chairperson will motion to approve the Final Report in its entirety as submitted.
- Upon a second of the motion and approval by a majority of TF members present, the Chairperson will call the role and votes will be cast by all TF members present. Votes will be recorded and documented by Dee Landry for inclusion in the minutes of the last meeting.
- Once voting is concluded, any TF member who wishes to place a minority opinion in the Final Report may deliver that opinion to the Chairperson.
- The Chairperson will then motion to hear any final statements or concluding remarks TF members would like to share with those present. Upon a second of

the motion, and approval by a majority of TF members present, final remarks will be heard in an order determined by the Chairperson.

At the conclusion of final remarks and immediately preceding adjournment of the meeting, the Chairperson will make a last call for minority opinions from TF members. Upon her determination that all minority opinions have been collected, she will motion to forward the Final Report, including those minority opinions submitted by members, to the NPS Southeast Regional Director for her consideration. Upon a second of the motion and approval by a majority of the TF members present, the document will be delivered to the FDO.

Upon delivery of the Final Report to the FDO, a motion to adjourn the meeting will be offered by the Chairperson. Once seconded and approved, the meeting will adjourn and the work of the Task Force will be considered complete.

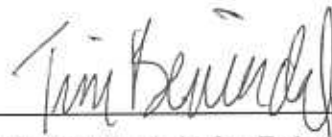
8/23/04

Sunset date of TF Charter. Minutes of the final meeting will be mailed to all TF members and the TF Final Report will be posted on the internet by Dee Landry.



Mrs. Elizabeth McDougall, Chairperson

Date



Mr. Tim Bemisderfer, Federal Designated Officer

Date

8.18.04

Task Force minutes are submitted August 18, 2004 and will be posted on the Jean Lafitte National Historical Park and Preserve web site <http://www.nps.gov/jela>